

African Centre for Meteorological Applications for Development (ACMAD)

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Project Name: ACMAD/SAWIDRA

Manager Name: Mr Leon Guy RAZAFINDRAKOTO

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week number 12

week ending on 21st Jan, 2018

Weekly timesheet

day	Date	Task	normal hours	overtime hours	Total
Monday	15th Jan, 2018	SAWIDRA team discussion the progress of activities	8		8
Tuesday	16th Jan, 2018	setting up and testing of teleconference systems, later hospitalised	8		8
Wednesday	17th Jan, 2018	monitoring of running scripts, report of ecmwf data download internet usage	8		8
Thursday	18th Jan, 2018	evaluation of website candidates, systems administration task	8		8
Friday	19th Jan, 2018	Running scripts and backup of FTP server, evaluation of Website candidates, ecmwf data download report	8		8
Saturday	20th Jan, 2018				
Sunday	21st Jan, 2018				
Total hours			40		40


 Signature of employee _____ Date 19th Jan, 2018

Signature of supervisor _____ Date